



Workshop Proposal Iowa Association for Play Therapy

The following information is required to submit a proposal for a workshop to be given in conjunction with the IAPT.

- Complete the following workshop proposal template.
- Attach the required presenter information (outlined below) in separate files.
- Read and electronically sign/date the separate presenter agreement.
- Email both the proposal, signed presenter agreement, and the required attachments to iowaAPTtraining@gmail.com.
- All information outlined below must be received in order for your workshop to be considered.
- Once information is received, it will be reviewed first by the chair of the Training & Small Conference committee before going before the full committee to determine if your workshop meets the criteria outlined by IAPT and APT.
- The chair of the Training & Small Conference committee will be in contact with you once a determination is made.

Thank you for submitting a proposal to present a workshop with the IAPT.

Complete descriptions of proposal requirements are available in IAPT's Guidance for Workshop Presenters document.

Proposed Workshop Title (must be specific to play therapy):

Presenter Information (attach information for additional presenters):

Name & Credentials:

Job Title & Place of Employment:

Phone Number (for IAPT purposes):

May also be used in promotional materials

Email Address (for IAPT purposes):

May also be used in promotional materials

Presenter Biography: Please give a brief description of your education and experience, including play therapy specifically. (This bio would be used in promotional materials: 45 words maximum)

Workshop Information:

Workshop Length (# of hours):

Workshop Overview: A brief description (40 words maximum) of the presentation to be included in the marketing/advertising of this workshop. The term play therapy must be included.

Abstract: A summary (250 words maximum) that must include an identified and guiding theoretical framework. The term play therapy must be included in the abstract.

Breakdown of Play Therapy Instruction Primary Areas: A clear delineation of time spent per primary instruction area for credentialing purposes.

Primary Areas of Instruction	Specifications/# of Hours
Play Therapy History	
Play Therapy Seminal/Historically Significant Theory (Must Specify Theory)	
Play Therapy Skill and Method	
Play Therapy Special Topic (Must Specify Topic)	

Learning Objectives: One objective is required per each hour of the presentation. These must be specific to play therapy. See Guidance for Workshop Presenters for more information.

At the end of this workshop, participants will be able to...

Workshop Level (see Guidance for Workshop Proposals for level descriptions):

Beginning

Intermediate

Advanced

Audio/Visual Needs: Specify the equipment you will be providing and any needs for IAPT to provide for your presentation (i.e. TV/DVD player, projector, microphone, etc.). Presenters are responsible for providing their own laptop and any necessary connection cables.

Citations used for presentation:

- See Guidance for Workshop Presenters for more information on citation requirements.
- APT requires at least three references within the past five years from peer-reviewed scientific journals.
- IAPT requires at least two citations per hour of presentation that are directly applicable to the training purpose, content, and objectives.
- Attach additional citations in a separate document.

Materials to Attach to this Proposal:

Current CV or Resume for each presenter

Picture in JPG format for each presenter

Signed Presenter Agreement for each presenter